

Plan of Work (POW) for the Sports Liaison Lead

Coordinate and schedule all end of season Sports Banquets in cooperation with the Athletic Director. This includes any sign up, volunteers for set up and clean up. Also, make sure the sign up is completed ahead of time to be advertised in the school newsletter.

Each season locker tags for all athletes will need to be printed, laminated, and put on every athlete's locker. Recruit volunteers to assist with this task.

Clearly communicate sports seasons with parents, as well as, assist in recruitment for any additional players/coaches needed.

Assist in coordinating updates for the Athletic website with the Athletic Director.

Help coordinate with Archway to make sure parents and students are aware of any sports that have 5th grade eligibility.

Attend monthly PSO board meetings to report on committee.